

BEAVER ISLAND AIRPORT COMMISSION SPECIAL MEETING – December 27, 2012 1 pm at the St. James Township Hall.

Members present: Mike Scripps, Elaine West, Jim Wojan, Don Vyse, and Pete Lodico

Members absent: Ray Cole, Coleen Martin

Meeting called to order by Mike Scripps at 1:04 pm.

No additions or changes to agenda

As presented at the earlier Special Meeting on Dec 27<sup>th</sup>, Stephanie Ward with Mead & Hunt provided information regarding the terminal project and site design work. These two projects will be happening simultaneously. With regards to site development they are looking at ways to minimize costs such as reducing the amount of trees that may have to be taken down for parking lot expansion.

The airport's architect Kendra Thompson recapped her presentation from the earlier public meeting on Dec 27<sup>th</sup> which provided the following information; The target construction budget is about \$525,000 with a total budget of \$650,000 for site work and construction oversight. Key elements for the terminal design are afterhours access for pilots, pilot's lounge, space usage for Airport Manager's office, storage space needs, present operator's space usage needs, possible EMS space usage in terminal, expansion opportunities for the future, types of heating options, roofing materials, and fireplace element. The 2008 survey and preliminary terminal design are being reviewed for guidance for the new terminal development.

Public input regarding design elements that were unique to Beaver Island was requested from the public in attendance. It was discussed that certain items such as furniture and fireplace would be designated for sponsors to help with the budget. Jon Fogg volunteered to help find sponsors for the fireplace. A Northwood's lodge flare was the most popular design idea.

Stephanie Ward will be reviewing lightening requirements for the ramp and parking lot area.

The next public meeting is set for January 14, 2013 11 am at the Peaine Township Hall. Kendra Thompson will have a preliminary terminal design based on the Commission's and public input.

MOTION West, second Vyse to adjourn at 2:35 pm, motion approved.

