

BEAVER ISLAND AIRPORT COMMISSION MEETING – May 4, 2013 9 am at St. James Township Hall.

Members present: Elaine West, Jim Wojan, Don Vyse, and Colleen Martin

Members absent: Ray Cole, Pete Lodico, Mike Scripps

Meeting called to order by Elaine West at 9:02 am.

MOTION Wojan, Second Vyse to approve January 26, 2013 regular meeting minutes. All approved.

MOTION Wojan, Second West to approve February 18, 2013 special meeting minutes. All approved.

MOTION Vyse, Second West to approve March 19, 2013 special meeting minutes. All approved.

MOTION West, Second Martin to approve March 26, 2013 special meeting minutes. All approved.

New Business –

Tree clearing is done and equipment has been removed.

Terminal bids are scheduled to be opened May 8, 2013 2 pm at the Beaver Island Airport Terminal. It was discovered at the pre bid meeting that in order to do the site work at the new terminal project contractors had to meet certain MDOT qualifications but none of the island contractors had the necessary certification. As a result of work by the consultants, the state, and BIAAC commission members MDOT waived the certification requirement. An addendum was approved and sent out to all interested contractors.

RESOLUTION - WHEREAS the Beaver Island Airport Commission was formed by St. James and Peaine Township, Charlevoix County, Michigan, pursuant to an interlocal agreement authorized by Section 134 of the Michigan Aeronautics Code, MCL 259.134 and they share equally in the costs of operation and WHEREAS St. James and Peaine Townships understands the requirement to obtain the approval of the Michigan Department of the Treasury to borrow such funds and will obtain the required approval prior to any loan proceeds being dispersed.

NOW, THEREFORE BE IT RESOLVED that The Beaver Island Airport Commission approves filing application for a \$100,000.00 loan from the Michigan Aeronautics Commission Airport Loan Program for the new airport terminal and site work at the Township Airport.

Roll Call - AYES: Wojan, Martin, West, Vyse

NAYS: None

This resolution will be brought before each Township Board for approval.

MOTION Wojan, Second West to form a Subcommittee for new terminal lease negotiations with BIAC members Scripps and Lodico. A report will be given at the next regular BIAC meeting. All approved.

Underground storage tank operator certification. Per federal mandates is now required that Michigan underground storage tank owners must have licensed Class A, Class B, and Class C operators. Travis Martin presently holds the Class A and Class B license as well as he is already familiar with the system. So he is being contracted to hold the Class A and B license for the Beaver Island Airport. He will perform the quarterly inspections and maintain the necessary paperwork.

Airport Manager Report –

May 2013

#### OPERATIONS

Now that the snow has finally melted spring clean up is starting at the airport such as sod repair and rolling the grass runways.

All runway lighting is in good operation.

Fuel system is in good operating order.

NDB and AWOS systems are operating properly.

Terminal – All mechanicals are operational.

Runway markings are fading but paint is scheduled for this year per the state as well as crack sealing which is also needed.

Next regular scheduled BIAC meeting is August 3, 2013 9 am at the Peaine Township Hall.

MOTION Wojan, Second Vyse to adjourn at 9:40 am, motion approved.